

## Arnprior BlueFish Swim Club Registration Non-Competitive Program

### Checklist for Parents

- Registration Form
- Refund Policy
- Swim Practice Cancellation form
- Review of Concussion Awareness Resource (Rowan's Law) Acknowledgement
- Code of Conduct
- Photo Release
- PIPEDA Consent (Privacy Protection Form)
- Copy of Birth Certificate (required for new swimmers to ABSC)
- Copy of Health Card (required for new swimmers to ABSC)
- Noncompetitive Program Fee - Cheque(s) made out to ABSC - totalling \$500 per swimmer (see 2019-2020 Fees for payment options and schedule(s))
- Mandatory Fundraising Fee - Cheque made out to ABSC - \$150 per swimmer
- Swimming Canada Registration Fees - Cheque made out to ABSC - \$52.55 per swimmer (ABSC will send payment to Swim Ontario/Canada on the swimmer's behalf).

**\*\*ABSC will not consider a swimmer's registration complete until they have received all completed documents and fees listed on the above checklist.**



**Arnprior Bluefish Swim Club  
2019 - 2020 NonCompetitive Registration Form**

Welcome to all new and returning swim families!

The 2019 - 2020 swim season will run from October 2019 to May 2020.

**NonCompetitive practices:** Monday and Wednesday 4:30 pm to 5:20 pm.

(An *alternative* time slot 3:30 to 4:20 pm may be offered depending on registration numbers and interest in this time slot. Would you prefer the 3:30 to 4:20 time slot? yes no)

**Swimmer Information:**

Last Name	
First Name	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Home Phone	
Date of Birth (YYYY/MM/DD)	
Address	

**Parent/Guardian Information:**

Mother	
Father	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address (for Swim Ontario Registration)	
Address (if different from swimmer)	

## ABSC Fees & Payment Schedules

### 2019-2020 Season Fees

Non-Competitive Program Fee (Options Below)	\$500.00 per swimmer
Mandatory Fundraising Fee (one time yearly)	\$150.00 per swimmer
Swim Canada Registration Fee (one time yearly)	\$52.55 per swimmer

#### Mandatory fundraising fee

The club expects all swimmers to participate and swim in our annual Swim-a-thon. Swim-a-thon is also your family's opportunity to fundraise back your mandatory fundraising fee. It is each family's choice to fundraise towards the swim-a-thon or not, but only families that fundraise the full amount per swimmer will have their full fundraising fee returned to them in June.

Should a family fundraise part of the mandatory fundraising fee, that amount will be refunded to them. Any fundraising above and beyond the \$150 (per swimmer) mandatory fundraising fee is also greatly appreciated.

#### **NonCompetitive Program Fees Schedule 1 - Full Payment Plan \*\***

Cheque Date	Amount	Cheque #
September 1, 2019	\$500	

#### **NonCompetitive Program Fees Schedule 2 - Monthly Payment Plan \*\***

Cheque Date	Amount	Cheque #
September 1, 2019	\$50	
October 1, 2019	\$50	
November 1, 2019	\$50	
December 1, 2019	\$50	
January 1, 2020	\$50	
February 1, 2020	\$50	
March 1, 2020	\$50	
April 1, 2020	\$50	
May 1, 2020	\$50	
Jun 1, 2020	\$50	

**\*\* Please make all cheques out to Arnprior Bluefish Swim Club**

**NonCompetitive Program Fees Schedule 3 - Quarterly Payment Plan \*\***

Cheque Date	Amount	Cheque #
September 1, 2019	\$125	
Dec 1, 2019	\$125	
March 1, 2020	\$125	
May 1, 2020	\$125	

**Mandatory Fundraising Fee (Full, Only 1 Option) \*\***

Cheque Date	Amount	Cheque #
September 1, 2019	\$150	

**Swim Canada Registration Fee (Full, Only 1 Option) \*\***

Cheque Date	Amount	Cheque #
September 1, 2019	\$52.55	

**\*\* Please make all cheques out to Arnprior Bluefish Swim Club**

ABSC Refund Policy

If your child wishes to withdraw from Arnprior Bluefish Swim Club, you may receive a refund of your non-competitive program fees, less the fee for 1 month. In addition, any amounts already paid towards the mandatory fundraising fee will be refunded. **After October 1, 2019, all fees are non-refundable.**

Your ABSC non-competitive program fees do not include the **mandatory** registration payment made on your behalf to Swimming Canada. This fee is to be paid by the swimmer and is determined on a yearly basis by Swim Ontario and is calculated based on the age of the swimmer and level of competition. **The fee paid to Swimming Canada is non-refundable.**

I/we \_\_\_\_\_, have read and understand the ABSC Refund Policy and agree to follow it.

Signature of Parent/Guardian	
Date (YYYY/MM/DD)	



## ABSC Swim Practice Cancellation Policy

The ABSC President will provide the Pool Manager with the names of the Head Coach, assistant coaches and their contact information. The ABSC will provide all coaching staff with a list of all swimmers and parents' contact information.

In the event of an EXPECTED practice cancellation the following should occur:

- 1) The Pool Manager will inform the Head Coach as soon as possible.
- 2) The Head Coach will inform the coaching staff, President and Vice President by email and phone.
- 3) The Head Coach will then send an email to every swimmer/parent and the Webmaster to post on the ABSC website.
- 4) The Head Coach will send a follow up email to let executive, swimmers and parents know when practice will resume.

In the event of an UNEXPECTED practice cancellation the following should occur:

- 1) The Pool Manager will contact the Head Coach.
- 2) The Head Coach will contact the other coaching staff, President and Vice President by phone.
- 3) The Head Coach will then call/text the numbers provided on the ABSC Emergency Contact list starting with the youngest swimmers.
- 4) The Head Coach will attend the pool as per regular practice time to ensure any swimmers not aware of the cancellation are caught. The coach will remain at the pool until all swimmers have been accounted for or there has been parent contact.
- 5) If the Head Coach is unable to do so, he/she must delegate this responsibility to another coach.



**ABSC Swim Practice Cancellation Policy (Continued)**

**PARENTS MUST PROVIDE EMERGENCY CONTACT NUMBERS AND SIGN THIS POLICY BEFORE SWIMMERS BEGIN SWIMMING WITH BLUEFISH**

Swimmer Name	
Age	
Program	<input type="checkbox"/> Competitive <input type="checkbox"/> Pre-Competitive <input type="checkbox"/> Non-Competitive
Swimmer Cell Phone (optional)	
Emergency Contact # 1 (Name + Number)	
Emergency Contact # 2 (Name + Number)	
Emergency Contact # 3 (Name + Number)	
Allergies?	
Does Swimmer carry Epipen? Where is it kept during swim practice?	
Does your child have any medical conditions that EMS should be aware of in the event of a medical emergency?	

\*\* It is the responsibility of each parent to email the ABSC Registrar with any changes to the above information in a timely manner so our emergency list can be up to date for swimmer safety. The ABSC Registrar contact information can be found at <http://www.arnpriorbluefish.net> under contacts.

Signature of Parent/Guardian	
Date (YYYY/MM/DD)	



## Review of Concussion Awareness Resource Acknowledgement

- Under Rowan's Law, it is mandatory that the ABSC asks you each year to confirm that you have reviewed one of the Concussion Awareness Resources available at [Ontario.ca/concussions](http://Ontario.ca/concussions).
- Please also note that the ABSC and Coaches will follow the recommendations outlined in the Swim Ontario Concussion Guidelines available at, <https://www.swimontario.com/uploads/Clubs/Club%20Operations/Forms/2015-2016/ConcussionGuide.pdf>, and linked to on the ABSC website.
- By signing below, you indicate that you have reviewed one of the concussions awareness resources available at [Ontario.ca/concussions](http://Ontario.ca/concussions).

### Receipt of Review

I, \_\_\_\_\_ (name of parent) confirm that I have reviewed a Concussion Awareness Resource on behalf of my child,

\_\_\_\_\_ (name of the child).

\_\_\_\_\_

Signature of the Parent

\_\_\_\_\_

Date



## ABSC Code of Conduct

All swimmers and parents will be required to review and sign the following code of conduct each year upon registration. The goal of ABSC is to encourage, nurture and teach the sport of swimming; as well as, to provide opportunities for our members to accomplish their peak performance based on their natural abilities. Our goal is to encourage personal growth, friendship and sportsmanlike behavior.

The code of conduct is proposed to allow swimmers to achieve their highest potential and to ensure an enjoyable, safe and secure experience. It applies to all Bluefish swimmers and parents at all practises and events. Coaches abide by the Canadian Swimming Coaches and Teachers Association (CSCTA) Professional Code of Conduct. A copy is available at <http://www.cscs.org>.

Swimmers and parents will:

- Act in a sportsmanlike manner and treat fellow athletes, coaches, officials, pool staff and members of the public with courtesy and respect.
- Treat team members with care and respect.
- Be inclusive, supportive and encouraging.
- Show good manners.
- Respect personal belongings of others.
- Express their ideas and opinions respectfully.
- Refrain from engaging or listening to criticism about others.
- Show courteous and respectful behaviour within change facilities while at regular practise and events.

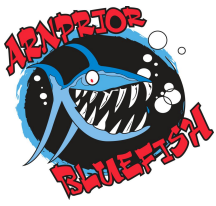
In Addition:

- Parents are responsible for their child's actions and welfare while the child is attending meets.
- Swimmer's will perform good quality workouts to improve his/her swimming abilities.
- Coaches reserve the right to ask disruptive swimmers to leave the pool deck and will follow a "three strikes, you're out" policy should a swimmer's disruptive behaviour continue.
- All disciplinary issues with swimmers will be reviewed by the ABSC President and the parents of the swimmer to resolve the issues.

I/we \_\_\_\_\_, have read and understand the Arnprior Bluefish Code of Conduct and agree to follow Policies within it.

Signature of Parent/Guardian	
Date (YYYY/MM/DD)	





## ABSC Consent and Photo Release

Swimmer's Full Name: \_\_\_\_\_

Please check (✓) one box:

I hereby grant the Arnprior Bluefish Swim Club permission to take photographs of the above-named swimmer and consent to authorize the use and reproduction of such photographs for all legitimate purposes, such as advertising, display and exhibition purposes.

I hereby do not grant consent.

Name of Parent/Guardian (please print)	
Signature of Parent/Guardian	
Date (YYYY/MM/DD)	

**Personal Information Protection & Electronic Documents Act (PIPEDA)**  
**SWIMMER REGISTRATION CONSENT FORM**

Club Name	Arnprior Bluefish Swim Club
Registrant's Name	

**Please Read Carefully; complete and sign this form.**

A Parent or Legal Guardian must sign for those registrants under the age of 18.

The Canadian Personal Information Protection & Electronic Documents Act (and equivalent provincial legislation) requires that consent be obtained prior to the collection and use of all personal information.

The personal information you provide to the Club from this registration will be used for the purposes reasonably associated with the swimming activities conducted by the Club, the Province and/or Swimming Canada. These purposes include national, provincial and event registration, insurance coverage, training and competition participation and competition result and ranking publication and:

a) Ensuring swimmers train and compete in an age appropriate environment; b) Establishing athlete eligibility for selection to swim teams; c) Establishing pertinent medical records and baseline performance data to assist coaching decisions in a national team competitive or training setting d) Reporting non-identifying, demographic and participation statistics to funders, sponsors and other authorized third parties; e) Reporting and publishing athletes' name, gender, age, club affiliation on Swimming Canada and the respective PS web pages or in results, news releases and ranking reports and; f) Making direct contact with registrants, volunteers and staff as necessary for the operations of the Club, Swim Ontario and Swimming Canada.

Swimming Canada complies with the obligation and responsibility to the World Anti-Doping Agency - WADA (or its agents) to provide information upon request. Additional personal information may be collected from time to time. Consent for the use of this personal information may be inferred where its uses are obvious and it has been voluntarily provided. When not obvious, the purposes for collection will be provided prior to, or at the time of collection; either orally or in writing. Complete texts of the Privacy/Personal Information Policies (variously the "Policy" or the "Policies") may be found for Swimming Canada at: <https://www.swimming.ca/Privacy> and for the Swim Ontario at [www.swimontario.com](http://www.swimontario.com)

Should a registrant wish to review their personal information held by the Club, Swim Ontario, or Swimming Canada they must make a request to the appropriate organization pursuant to that organization's Policy. Further, registrants may withdraw consent to use their personal information pursuant to the Policies. Such a withdrawal however, may require the cancellation of registration with and suspension of activities with the Club, Swim Ontario and Swimming Canada. All registrants or their legal guardian must sign a copy of this form each season.

**I hereby consent to the collection and use of personal information as described above.**

Signature of Registrant (18+) or Parent/Guardian	
Date (YYYY/MM/DD)	

Swimming Canada may, at its discretion at any point, request a valid Police Records Check (PRC) or Vulnerable Sector Check (VSC) or similar, from any registrant. Upon official notice of request the registrant has 30 days to comply or will be suspended in the interim until provided. The results of the PRC or VSC or similar will be reviewed to determine whether or not the registrant may continue to be active with Swimming Canada. Any person appearing on any National Sex Offender Registry is not eligible to register, or participate in any capacity; paid or unpaid. The Swimming Canada CEO or their designate, at their discretion, may issue an emergency suspension to any registrant or member.