



Arnprior BlueFish Swim Club Non-Competitive Registration Checklist for Parents

- Registration Form
- Swim Practice Cancellation form
- Code of Conduct
- Photo Release
- PIPEDA Consent (Privacy Protection Form)
- Copy of Birth Certificate (not necessary for returning Swimmers)
- Copy of Health Card (not necessary for returning Swimmers)
- Cheque(s) made out to **ABSC** for Non-Competitive program fees - \$400.00 per swimmer
- Cheque made out to **ABSC** for Swim Ontario/Canada Registrant fees dated September 1, 2017 - \$45.90 per non-competitive swimmer
- Cheque made out to **ABSC** for Volunteer fees dated September 1, 2017 - \$50.00 per family

Note: as a non-profit sports organization, the Arnprior Bluefish Swim Club (ABSC) relies on parent/guardian volunteers and fundraising efforts. **The club will be expecting all families to participate in fundraising efforts, such as our annual Swim-a-thon, throughout the swim season.** Fundraising helps ensure the continued success of our club, keeps program fees reasonable, builds leadership and teamworking skills.

If your family completes all required volunteer points and fundraising for 2017-2018, your volunteer fee will be returned to you in June.

***Note:** ABSC will not consider a swimmer's registration complete until they have received each item on the above checklist.



Arnprior Bluefish Swim Club 2017-2018 Non-Competitive Registration Form

Welcome to all new and returning swim families! The 2017-2018 swim season will run from October 2017 to June 2018.

Non-Competitive practices: Monday and Wednesday 3:30 p.m. - 4:20 p.m. or 4:30 p.m. - 5:20 p.m.

Swimmer Information:

Last Name: _____ First Name: _____

Street: _____ City/Province: _____

Postal Code: _____ Home Phone #: _____ DOB: _____

Gender: Male Female

Parent/Guardian Information:

Mother: _____ Father: _____

Address: (if different from swimmer) _____ Address: (if different from swimmer) _____

Home Phone#: _____ Home Phone#: _____

Work Phone#: _____ Work Phone #: _____

Cell Phone #: _____ Cell Phone #: _____

Email address: _____ Email address: _____

Email address for **Swim Ontario** registration process: _____

Refund Policy

If your child wishes to withdraw from Arnprior Bluefish Swim Club, you may receive a refund, less the fee for 1 month. After Oct 31, 2017 fees are **non-refundable**.

Your ABSC competitive program fees do not include the **mandatory** registration payment made on your behalf to Swim Ontario. This fee is to be paid by the swimmer and is determined on a yearly basis by Swim Ontario and is calculated based the age of the swimmer and level of competition. **The fee paid to Swim Ontario is non-refundable.**

Non-Competitive Program, Swim Ontario/Canada Registrant and Volunteer Fees

The 2017-18 Arnprior Bluefish Swim Club non-competitive program fees are **\$400.00**. In addition, there is a Swim Ontario/Canada Registrant fee per non-competitive swimmer (listed below) and a volunteer fee of **\$50.00** per family.

Schedule 1 - Monthly Payment Plan (Cheques to be made out to **ABSC**.)

| Date | Amount | Chq # |
|-------------------|---------------|--------------|
| September 1, 2017 | \$200 | |
| October 1, 2017 | \$200 | |

Schedule 2 - Full Payment (Cheque to be made out to **ABSC**.)

| Date | Amount | Chq # |
|--------------------|---------------|--------------|
| September 15, 2017 | \$400 | |

Note: The swim schedule is subject to change based upon registration numbers, an adjustment to fees would occur at that time if it was necessary.

Swim Ontario/Canada Registrant Fees (Cheque to be made out to **ABSC** dated September 1, 2017.)

| Swim Level | Amount | Chq # |
|-------------------|---------------|--------------|
| Non-Competitive | \$45.90 | |

ABSC Policy on Swim Practice Cancellations

The ABSC President will provide the Pool Manager with the names of the Head Coach, assistant coaches and the contact information. The ABSC will provide all coaching staff with a list of all swimmers and parents' contact information.

In the event of an EXPECTED practice cancellation the following should occur:

- 1) The Pool Manager will inform the Head Coach as soon as possible.
- 2) The Head Coach will inform the coaching staff and Vice President by email and phone.
- 3) The Head Coach will then send an email to every swimmer/parent and the Webmaster to post on the website.
- 4) The Head Coach will send a follow up email to let executive, swimmers and parents know when practice resume.

In the event of an UNEXPECTED practice cancellation the following should occur:

- 1) The Pool Manager will contact the Head Coach.
- 2) The Head Coach will contact the other coaching staff and Vice President by phone (call or text).
- 3) The Head Coach will then call/text the numbers provided on the ABSC Emergency Contact list starting the youngest swimmers.
- 4) The Head Coach will attend the pool as per regular practice time to ensure any swimmers not aware of cancellation are caught. The coach will remain at the pool until all swimmers have been accounted for and there has been parent contact.
- 5) If the Head Coach is unable to do so, he/she must delegate this responsibility to another coach.

PARENTS MUST PROVIDE EMERGENCY CONTACT NUMBERS AND SIGN THIS POLICY BEFORE SWIMMERS BEGIN SWIMMING WITH BLUEFISH

Swimmer name: _____ Age ____ Comp ____ Pre-Comp ____ Non-Comp ____

Contact name and number

#1. _____

Contact name and number

#2 _____

Contact name and number #3.

Allergies? _____ Does this swimmer carry an EpiPen? _____

If so, where is it kept during swim practice?

Does your child have any medical conditions that EMS should know about in the event of an emergency?

It is the responsibility of each parent to email the ABSC Registrar with any changes to the above information in a timely manner so our emergency list can be up to date for swimmer safety. The ABSC Registrar contact information can be found at arnpriorbluefish.net under contacts.

Parent/Guardian Signature _____ Date _____



**Consent and Photo Release
Arnprior Bluefish Swim Club
2017-2018**

Swimmer's Full Name: _____

I hereby grant the Arnprior Bluefish Swim Club permission to take photographs of the above- named swimmer and consent to authorize the use and reproduction of such photographs for all legitimate purposes, such as advertising, display and exhibition purposes.

Parent / Guardian Name (please print)

Parent/ Guardian Signature

Date



Arnprior Bluefish Swim Club Code of Conduct

All swimmers and parents will be required to review and sign the following code of conduct each year upon registration. The goal of ABSC is to encourage, nurture and teach the sport of swimming; as well as, to provide opportunities for our members to accomplish their peak performance based on their natural abilities. Our goal is to encourage personal growth, friendship and sportsmanlike behavior.

The code of conduct is proposed to allow swimmers to achieve their highest potential and to ensure an enjoyable, safe and secure experience. It applies to all Bluefish swimmers and parents at all practises and events. Coaches abide by the Canadian Swimming Coaches and Teachers Association (CSCTA) Professional Code of Conduct. A copy is available at csca.org

Swimmers and parents will:

- Act in a sportsmanlike manner and treat fellow athletes, coaches, officials, pool staff and members of the public with courtesy and respect.
- Treat team members with care and respect.
- Be inclusive, supportive and encouraging.
- Show good manners.
- Respect other's personal belongings.
- Express their ideas and opinions respectfully.
- Refrain from engaging or listening to criticism about others.
- Show courteous and respectful behaviour within change facilities while at regular practise and events.

In Addition:

- Parents are responsible for their child's actions and welfare while the child is attending meets.
- Swimmer's will perform good quality workouts to improve his/her swimming abilities.
- Coaches reserve the right to ask disruptive swimmers to leave the pool deck and will follow a "three strikes, you're out" policy should a swimmer's disruptive behaviour continue.
- All disciplinary issues with swimmers will be reviewed by the ABSC President and the parents of the swimmer to resolve the issues.

I/we _____, have read and understand the Arnprior Bluefish Code of Conduct and agree to follow Policies within it.

Parent/Guardian Signature: _____ Date: _____



Personal Information Protection & Electronic Documents Act

SWIMMER REGISTRATION CONSENT FORM

Club Name _____

Registrant Name _____

Please Read Carefully; complete and sign this form.

A Parent or Legal Guardian must sign for those registrants under the age of 18.

The Canadian Personal Information Protection & Electronic Documents Act (and equivalent provincial legislation) requires that consent be obtained prior to the collection and use of all personal information.

The personal information you provide to the Club from this registration will be used for the purposes reasonably associated with the swimming activities conducted by the Club, the Province and/or Swimming Canada. These purposes include national, provincial and event registration, insurance coverage, training and competition participation and competition result publication. The information you provide is for purposes including association registration, insurance coverage and:

- a) Ensuring swimmers train and compete in an age appropriate environment;
- b) Establishing athlete eligibility for selection to swim teams;
- c) Establishing pertinent medical records and baseline performance data to assist coaching decisions in a national team competitive or training setting;
- d) Reporting non-identifying, demographic and participation statistics to funders, sponsors and other authorized third parties;
- e) Reporting and publishing athletes' name, gender, age, club affiliation on Swimming Canada web pages or in results, news releases and ranking reports and;
- f) Making direct contact with registrants, volunteers and staff as necessary for the operations of the Club, Swim Ontario and Swimming Canada.

Swimming Canada complies with the obligation and responsibility to the World Anti-Doping Agency - WADA (or its agents) to provide information upon request.

Additional personal information may be collected from time to time. Consent for the use of this personal information may be inferred where its uses are obvious and it has been voluntarily provided. When not obvious, the purposes for collection will be provided prior to, or at the time of collection; either orally or in writing.

Complete texts of the Privacy/Personal Information Policies (variously the "Policy" or the "Policies") may be found for Swimming Canada at: <https://www.swimming.ca/Privacy> and for the Swim Ontario at <http://swimontario.com/>

Should a registrant wish to review their personal information held by the Club, Swim Ontario, or Swimming Canada they must make a request to the appropriate organization pursuant to that organization's Policy. Further, registrants may withdraw consent to use their personal information pursuant to the Policies. Such a withdrawal however, may require the cancellation of registration with and suspension of activities with the Club, Swim Ontario and Swimming Canada. All registrants or their legal guardian must sign a copy of this form each season.

I hereby consent to the collection and use of personal information as described above.

Signature of Registrant (age 18 or older) or Parent/Guardian

Date